

Template: Southern Response Protest Dec 2 2013

Customer name:

Contact phone:

Claim number:

Summary. (Maximum of 3 sentences)

Grievances I have with Southern Response: (Maximum of 10@ one line each)

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Outcomes I'd like to see:

These would resolve my grievances and I'd be happy to settle with Southern Response.

(be specific, using dollar figures, specific actions needed, time deadlines etc)

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Without Prejudice, I present this proposal to Southern Response to settle my claim ASAP.

Signed.....

Insert today's date: